

TL2 SUBMISSION

Are you making a claim for meals? Yes No

If yes, do you have a TL2 (Claim for Meals and Lodging Expenses) form filled out by your employer? Yes No

Are you a long-haul truck driver? Yes No

(24+ hours away and 160km from your employer's establishment)

Have you calculated how many days away you are claiming? Yes No

Days Away: _____

****PLEASE BE ADVISED****

Please be aware that your meal claim may be reviewed or audited by the Canada Revenue Agency due to increased auditing by the CRA.

If you are providing a summary of your days away, Capital Accounting Services Ltd. has in no way verified or reviewed your meal claim provided today, and as such, if a request for your logs is made by the CRA it will be your responsibility to provide the log books/log sheets to us so we can send it to the government.

The fee for submitting your paperwork to the CRA starts at \$100.00.

If you would prefer to have Capital Accounting Services Ltd do a detailed calculation of your log books/log sheets for the meals claim, our fee is based on an hourly rate that will most likely fall into the \$250 - \$750 range.

I have read the above policies of Capital Accounting services and understand the options available to me. If I have provided my own summary of days away, I consent they are correct and true.

Print Name: _____

Signature: _____

Date: _____